



Avicenna International College

AIC Rules and Protocols

R-107

“Avicenna Privacy Policy and GDPR”

All Students and Employees of AIC and all visitors to the AIC website and anyone in business with AIC has understood the articles in this Policy and agree completely with it.

If you do not agree with the terms and conditions of this Privacy Policy, then you should not use the AIC website and other services of AIC.

AIC does not undertake any responsibility in case you find yourself in a disadvantageous situation by using the website and other services of AIC.

INTRODUCTION

Avicenna International College (AIC) respects the privacy of all its students and employees and those involved with the activities of AIC according to its rules and regulations. AIC will exert all in its capacity, within the technical and legal limits, to protect any information provided on its website, application forms, in the form of email, feedback forms, survey answers, or personal data which will be used by AIC. The information provided to AIC will never be sold or traded to other colleges, universities, nonprofit organizations, or businesses. AIC will provide personal information of its students to partner universities and colleges based on the request of the AIC students in the process of university application, admission and entrance examination. AIC may be required by law or the order of a court, or on the request of police or immigration authorities to provide personal data and college records of any student to the mentioned authorities.

INFORMATION PROVISION

The information that Avicenna International College collects through its website and other means may include information that our clients provide by filling in forms on our website or in forms and applications on paper or other means available. This includes information provided at the time of registering to use our website, posting material or requesting further information, as well as during application to any of the courses or programs of Avicenna International College. AIC may also collect records and copies of correspondence (including email addresses and contents), responses to surveys, details of transactions carried out through the AIC website. By using the Avicenna International College website, you consent to the collection and use of your data as described herein. If you do not agree with the terms set out herein, please do not visit the AIC website or do not answer to any of AIC surveys and application forms.

Information about your use of the AIC website may be monitored by the web server and recorded in log files for development purposes.

COOKIES AND WEB BEACONS

AIC may store “cookies” or web beacons on your computer. AIC website does not require that you grant AIC the right to store Cookies on your computer. If you do not wish to grant AIC this right, consult the documentation provided with your web browser to turn off the appropriate “accept cookies” feature in your browser; please note that if you do this you may not be able to use the full functionality of this website. AIC website does not collect personal information automatically.

SHARED INFORMATION ON AIC WEBSITE

Except as set out in the Student Agreement and conditions agreed in other policies and procedures of AIC (for example for pictures and videos at AIC everyday life), AIC will not share personally identifiable and sensitive information about any student or staff on its website.

DISCLOSURES TO OUR CONTRACTORS OR SERVICE PROVIDERS

Our contractors or service providers sometimes have limited access to the information you provide to us and automatically-collected data about your usage of this website in the course of providing products or services to us. These contractors include vendors and suppliers that provide us with technology, services, data analysis, research, advertising, and marketing assistance and/or content in connection with our operation and maintenance of this website.

Some sections of this website use Google Analytics or other web analytics services that use Cookies and Web Beacons to help the website analyze

how users use the site. The information generated by the Cookie or Web Beacon about your use of the website (including your IP address) will be transmitted to and stored by the third-party providers of such services on servers which may be located outside of Avicenna International College. Third-party providers may use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage, and may also transfer this information to third parties where required to do so by law, or where such third parties process the information on such service provider's behalf. Our service providers will not associate your IP address with any other data that they hold outside of the provision of services to AIC. By using this website, you consent to the processing of data about you by third-party service providers to AIC in the manner and for the purposes set out above.

SECURITY, RETENTION, AND DELETION

AIC maintains appropriate technical and organizational security measures to safeguard information submitted through this website. These measures may include, as applicable, the storage of information on secure servers and computers, and the encrypted storage of personal data in transit and at rest. AIC will retain information collected or submitted by visitors to its website in accordance with its records management policies.

INFORMATION FOR DATA SUBJECTS IN THE EUROPEAN UNION

In accordance with Article 4 of the EU General Data Protection Regulation 2016/679 (known as the "GDPR"), a "controller" is "the natural or legal person, public authority, agency or any other body which alone or jointly with others, determines the purposes and means of the processing of "personal data" collected on website or other means. "Personal data" is defined in part as "any information relating to an identified or identifiable

natural person ('data subject')". In accordance with the GDPR, unless otherwise stated in a privacy statement specific to a particular department or division, Avicenna International College will serve as the controller for the purposes of personal data processed through this website.

LAWFUL BASIS FOR PROCESSING

Avicenna International College may process personal data of visitors to its website for various purposes, and the lawful basis for each purpose may be different. The lawful bases that Avicenna International College will rely on will most often be the following:

1/ Contractual necessity

On many occasions, Avicenna International College will process personal data to enable it to meet its commitments to its clients. This may include the performance of automated decision making necessary for AIC's provision of services to its clients.

2/ Processing necessary for the purposes of the legitimate interest

AIC has a broad legitimate interest in activities that connect to educating the students and preparing them for future university studies and community leadership.

3/ Consent

In some cases and in accordance with the law, AIC may seek the explicit consent of its clients to process personal data collected on this website or other means. Any consent will be voluntary.

CLIENTS AND WEBSITE VISITORS UNDER THE AGE OF 16

Avicenna International College does not knowingly collect personal data from clients and visitors to its website who are under 16. If you are an EU

resident under 16, please do not provide any personal data on AIC website unless you have the agreement and consent of your parents or guardian. AIC will ask you for personal data when you enroll in the high school program with the agreement and consent of your parents. If we learn we have collected or received personal data from a client or visitor under the age of 16 without verification of parental consent where required by applicable law, we will delete that information. If you believe that Avicenna International College may have personal data from or about a child under 16, please contact us at support@avicenna.hu.

EXTERNAL LINKS

Some Avicenna International College websites may contain links to external websites not owned by, or officially affiliated with, Avicenna International College in any way. Avicenna International College is not responsible for the privacy practices or the content of such websites.

CONTACTING AVICENNA INTERNATIONAL COLLEGE

If you have any questions about this Privacy Policy, please contact:

Student Center

Avicenna International College

Budapest, Orczy út 3, 1089

Telephone: (+361) 456 1020

CHANGES TO THIS POLICY

AIC may update or change this Privacy Policy at any time. Your continued use of the AIC website after any such changes indicates your acceptance of such changes.